



RMR CASU "NO COST" MACHINE RELOCATION REQUEST  
FAX TO: 888-547-7512 or EMAIL TO snapcustomerservice@sharpsec.com

Request Date: \_\_\_\_\_ Original T.O./Mod#: \_\_\_\_\_

MOVE FROM

Activity: \_\_\_\_\_

Street Address: \_\_\_\_\_

Building Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

User Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Pick-Up Date: \_\_\_\_\_ Model: \_\_\_\_\_ Serial: \_\_\_\_\_

Stairs: ☐ YES ☐ NO Elevator: ☐ Yes ☐ NO

Special Instructions/Notes: \_\_\_\_\_

MOVE TO:

Activity: \_\_\_\_\_

Street Address: \_\_\_\_\_

Building Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

User Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Stairs: ☐ YES ☐ NO Elevator: ☐ Yes ☐ NO

Special Instructions/Notes: \_\_\_\_\_

\_\_\_\_\_  
RMR CASU Signature

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Sharp Signature /Approval

\_\_\_\_\_  
Date